

REGULATIONS

ARCHITECTURE
& DECORATION RULES

1/2

SIA requirements on decoration include a list of stand presentation and layout requirements which have been drawn up to ensure that the exhibition runs smoothly and that people are able to visit it in optimum comfort.

The organizer reserves the right to prohibit installations which do not meet the present regulations, as well as any installations likely to harm the exhibition's safety conditions or general aesthetic appearance.

The layout plans for your stand must be sent for validation no later than one month before assembly begins (25th of January 2019).

For Pavilions 3, 4, 5/1, 5/2 & 7/1 plans should be sent to:

DECO PLUS

13, rue de Fourqueux – 78 100 Saint Germain en Laye

Tél. : +33 (0) 9 67 78 93 85 – Fax : 00 33 (0) 9 57 44 80 92

Email : w.decoplus@free.fr

For Pavillons:**Pavilions 1- 2.1 & 2.2 :**

Laurent DIALLO : laurent.diallo@comexposium.com

These plans should include:

- Floor plans with indication of scale, dimensions and setbacks between levels,
- Sections indicating scale, dimensions and heights.

By signing the registration form, exhibitors undertake to adhere to all the Decoration Regulations set out below and to ensure that the regulations are adhered to by all persons acting on their behalf (installers, decorators, etc.).

No agreements may be entered into between exhibitors.

The organizer alone is authorized to make exceptions to these regulations, subject to written request.

1 - FLOORS, WALLS & Pillars

- The floors, walls and pillars of the Pavilions are made of concrete or covered with wood cladding. They may not be pierced, grouted, carved into or cut from.
They may not be painted.
- Pillars should be clad to the heights indicated in the regulations (see below).
- Exhibition spaces provided to exhibitors must be returned in their original state. Damage observed during stand tear-down will be charged to the exhibitor responsible. Exhibitors Pavilion also be held liable for their subcontractors (decorators, installers, etc.).

2 - HEIGHT OF STANDS, CLEARANCE REQUIREMENTS**2.1 Heights**

Maximum height and decoration guidelines:

- **For every Pavilions:** 2.50 m from dividing partition and/or edge of aisle.
- **For every Pavilions except Pavilion 2/3:** 6 m from the inside of the stand. A distance of 1 metre must separate a stand from its neighbouring stands and the aisles (except Pavilion 3 Orian HLC 2,90m or 5m and under peripheral HLC 4,90, except Pavilion 4 under peripheral HLC 4,90m).

- **Pavilion 2/3:** 6 m in stand interiors, with obligatory clearance of 1 m relative to neighbouring stands and aisles

Please note: Construction clearance height under Orion and Périphérique between 2.90m and 4.90m.

We ask that exhibitors respect the maximum height restrictions of stands. The decoration of stands must not exceed these height limits. **Any violation of this obligation may result in the immediate tear-down of the stand at the exhibitor's expense.**

2.2 Reused stands

Reused stands are subject to the same decoration regulations as newly-constructed stands. They must comply with height and clearance requirements.

2.3. Multi-level stands

Mezzanines are permitted (except in Pavilion 2.3) upon prior agreement with the show. Upper floors are permitted only for stands with a surface area of more than 150m², and can cover a maximum of 1/3 of the floor space (without ever exceeding 300m²). There must be a distance of at least 2m between the upper floor and the gangways and neighbouring stands. Only one upper floor is permitted.

Under all circumstances, the plans for constructions of this type must be approved by the organizer and security manager or logistics and security officer, depending on the Pavilion. During assembly, accredited technical inspection services must be nominated by the exhibitor to rest the fittings' stability.

3 - OPENINGS ONTO AISLES

- We remind you that the construction of walls or screens constituted by partitions or screen of offices or adjoining rooms, impairing the overall view of the Pavilions, masking the neighboring stands or hindering the free movement of visitors on the Stand is prohibited.
- Any fitting on the front of a stand on an aisle must respect a maximum closure of 50% with a maximum of 8 linear meters. The glazed parts, curtains, veil, frosted adhesive, half-height partition ... will not be considered as openings. Conversely, apertures are understood as physical units of passage.
- Any closure beyond 8m must respect a shrinkage of 2m in relation to the aisles of circulation.
- The height of construction along the aisles will be limited to 2.50 m.
- Moreover, no element of decoration nor product must encroach on the aisles, whether on the ground or in height.

4 - SIGNS AND BRIDGES**4.1. Maximum authorized suspension height:**

- **All Pavilions:** Top edge at a height of 2.50 m measured from stand party wall and/or edge of aisle.

All Pavilions except 2/3: Top edge at a height of 6 m with obligatory minimum clearance of 1 m relative to neighbouring stands and aisles (maximum bridge height 6.50 m)

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- **Pavilion 2/3:** Top edge at a height of 4 m with obligatory minimum clearance of 1 m relative to neighbouring stands and aisles (maximum bridge height 4,50 m).
- **Pavilion 7.1:** top of the sign at 5m must be set back a mandatory minimum of 1m in relation to the neighbouring stands and aisles (height of bridge: 5m 50 maximum).

4.2. Pivoting signs and balloons:

Pivoting signs are authorized on condition that their surface does not exceed 6 m². Balloons are authorized on condition that their diameter does not exceed 1.30 m. Pivoting signs and balloons must observe a clearance of 1 m relative to neighbouring stands and aisles.

4.3. Illuminated signs:

- Illuminated signs and banners are authorized, except revolving lights and similar. Flashing or intermittent lights are not allowed in any circumstances.

Gobos are allowed on condition that they are confined to stand limits. Beams may not scan the ceiling, aisles or walls of the Pavilion .

5 - CEILINGS

Due to the presence of the automatic sprinkler system, drop ceilings, awnings and other horizontal decorative items are prohibited.

6 - STANDING AND SEATED CATERING FACILITIES

1. Exhibitors must respect the surface area allotted to them. In no circumstances may they encroach upon aisles, obstruct the circulation of visitors or cause inconvenience to neighbouring exhibitors.

2. Products may only be presented within stand perimeters. Table presentations of film-wrapped and unrefrigerated culinary products are prohibited.

3. Place waste bins in aisles or on stands in view of visitors is strictly forbidden.

4. For safety and aesthetic reasons, office and kitchen spaces must not be visible to visitors. Visitors should not have access to these areas.

- 5. 5. For hygiene reasons, floors must be surfaced with a material whose physical characteristics, and impermeability in particular, reduce the risk of food contamination by being easy to clean and disinfect.
- 6. The decoration of these stands should reflect the cultural heritage of the region or country represented.

Waste collection and its storage before removal from stands must be organized in a systematic, rational and efficient manner.

7 - EVENTS – DEMONSTRATIONS

1 Musical groups and sound broadcasts are subject to strict regulations.

Exhibitors wishing to stage musical performances on their stands must notify the organizer in advance. All musical performances are subject to the authorization of the organizer, based on a detailed description of the planned event (equipment and sound source, type of event etc.).

2. In no circumstances may the power output of speakers exceed 30 watts. Speakers must be turned towards the stand interior and inclined downwards. The sound volume may not exceed 70 decibels.

3. The maximum daily duration of events is limited to 2 hours, and to the timetables established in conjunction with the organizer.

4. Failure to comply with these regulations will entitle the organizer, without prior notice, to close the stand or the event being held by the offending exhibitor.

5. Exhibitors wishing to play music during events must directly inform SACEM, with the organizer declining all liability in this respect.

SACEM

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Site web : www.sacem.fr/